

**TOWN OF RIDGEWAY
TOWN BOARD MEETING
MONDAY, JUNE 16, 2025
410 WEST AVE, MEDINA**

Officers Present:	Brian Napoli	Supervisor
	Cliff Barber	Councilman
	Mary Woodruff	Councilwoman
	Duane Payne	Councilman
	Laurie Kilburn	Deputy Town Clerk
	Julie Cecchini	Assessor
	John Olinger	Highway Superintendent
	Dan Wolfe	Interim Code Enforcement Officer
	Kathy Bogan	Town Attorney

Those Present: Gabrielle Barone
Jessica Marciano
Diana Baker

The meeting was called to order by Supervisor Napoli at 7:00 PM with the reciting of the pledge of allegiance.

ACCEPT AGENDA:

A resolution was added to reappoint Julie Cecchini as Town Assessor for a 6-year term and a resolution was added to approve the use of Highway Reserve Funds for emergency repairs to the Knowlesville sewer system.

Supervisor Napoli asked for a motion to accept the agenda for the June 16, 2025 meeting. The motion was offered by Councilwoman Woodruff and seconded by Councilman Barber.

Motion Carried: 4 Ayes 0 Nays

APPROVE MINUTES:

Supervisor Napoli asked for a motion to accept the minutes of the May 19, 2025 meeting as presented. The motion was offered by Councilman Payne and seconded by Councilman Barber.

Motion Carried: 4 Ayes 0 Nays

COMMUNICATIONS

- A.** Orleans County: State grant program for water/sewer projects.
- B.** FEMA: Updated maps to be sent September/October. New ordinance was given to Attorney Bogan for review.

DATE OF NEXT MEETINGS

- A.** Work Session: July 15, 2025 at 7PM, Town Hall
- B.** Town Board Meeting: July 21, 2025 at 7PM, Town Hall

OLD BUSINESS

NEW BUSINESS

RESOLUTION NO. 36 – 06/16/2025

RESOLUTION: LETTER OF SUPPORT TO EDA, MEDINA AND SHELBY FOR TRAFFIC MONITORING ON ROUTE 31A. AUTHORIZE SUPERVISOR TO SIGN AND SEND.

Offered by Councilwoman Woodruff who moved its adoption.
Seconded by Councilman Payne.

Adopted: 4 Ayes 0 Nays

Resolved to approve the letter of support to EDA, Medina and Shelby for traffic monitoring on Route 31A and have Supervisor sign and send.

RESOLUTION NO. 37 – 06/16/2025

RESOLUTION: APPROVE HEALTH INSURANCE STIPEND FOR JULIE CECCHINI. SIGN MEMORANDUM OF AUTHORIZATION (MOA).

Offered by Councilman Barber who moved its adoption.
Seconded by Councilwoman Woodruff.

Adopted: 4 Ayes 0 Nays

Resolved to approve health insurance stipend for Julie Cecchini and sign Memorandum of Authorization.

RESOLUTION NO. 38 – 06/16/2025

RESOLUTION: REAPPOINT JULIE CECCHINI AS TOWN ASSESSOR FOR 6-YEAR TERM.

Offered by Councilman Payne who moved its adoption.
Seconded by Councilman Barber.

Adopted: 4 Ayes 0 Nays

Resolved to reappoint Julie Cecchini as Town Assessor for 6-year term.

Offered by Councilman Barber who moved its adoption.
Seconded by Councilwoman Woodruff.

Adopted: 4 Ayes 0 Nays

Resolved to authorize the use of sewer reserve funds and general fund reserves for emergency sewer system repairs.

OTHER BUSINESS:

A. Fire Company Report for May:

None received

B. Department and County Legislator Reports:

Town Clerk: Deputy Town Clerk Kilburn reported that fishing licenses are increasing due to the upcoming summer season. Still processing many marriage transcripts due to enhanced license requirements and otherwise it has been business as usual.

Assessor: Assessor Cecchini reported that grievance day was held on May 27th from 4-8 PM where one resident attended. Two grievance board members will need to be replaced for next year, at the Town Board's discretion. Vicki Washak has been on the grievance board since 1996. There are eighteen houses on the market with eleven out of eighteen pending. Five houses sold with an average sale price of \$213,000.00.

Highway Superintendent: Superintendent Olinger reported that the Oregon to S. Townline ditch project should be done tomorrow. Currently seeding. Soil and Water will provide reimbursement for some labor. Mowing and meter reading. Knowlesville to Eagle Harbor project getting engineered.

Code Enforcement: Code Officer Wolfe reported that he will be taking calls for Ridgeway and will attend meetings as needed. He will stop in 2-3 times per week and work two hours for appointments as needed. The office can provide his cell phone number to residents.

Town Attorney: Attorney Bogan reported that she will work on the ordinance for flood maps. It must be passed by October, but a draft needs to be completed by August to prevent anyone with flood insurance from losing coverage.

Legislator: Not present

C. Councilman Report:

Councilman Payne: nothing to report

Councilwoman Woodruff: Councilwoman Woodruff stated that she and Councilman Barber will be reviewing applications for the Code Enforcement Officer position and completing interviews. Also, Cynthia Kabala did a great presentation on the library extension. She can come and present if anyone is interested.

Councilman Barber: nothing to report

D. Pay Bills:

Supervisor asked for a motion to pay the bills as presented:

A- General Townwide	\$36,713.52
B- General Outside Village	\$11,863.59
DA- Highway Townwide	\$12,119.40
DB- Highway-Outside Village	\$5,566.31
SL- Knowlesville Light District	\$299.30
SS- Knowlesville Sewer	\$14,698.95
SW- Water Improvement Areas	\$2,852.01
T – Trust and Agency	\$1,078.23

Total Abstract: \$85,191.31

Offered by Councilman Barber, seconded by Councilman Payne

Motion carried: 4 Ayes 0 Nays

OPEN SESSION: QUESTIONS, PUBLIC COMMENT

Supervisor Napoli asked for any questions or comments.

Gabrielle Barone stated she placed flyers for Empire State development in the lobby. There will be a representative at the County office building and suggested that someone from the Town of Ridgeway go and introduce themselves during the open session, no appointment needed. Any grant applications should be applied for under the CFA. They've stated that they don't see enough grant applications from Orleans County. Also, the Governor is looking for pro-housing policies in the development plan. They need to be sent and approved by the State. There are five programs so far, but they will be increasing.

As there was no further business, Supervisor Napoli asked for a motion to adjourn. The motion was offered by Councilwoman Woodruff and seconded by Councilman Payne.

The meeting was adjourned at 7:26 PM.

Respectfully Submitted,

Laurie Kilburn
Deputy Town Clerk