

**TOWN OF RIDGEWAY  
TOWN BOARD MEETING  
MONDAY, MAY 19, 2025  
410 WEST AVE, MEDINA**

<b>Officers Present:</b>	Brian Napoli	Supervisor
	Jeffrey Toussaint	Councilman
	Cliff Barber	Councilman
	Mary Woodruff	Councilwoman
	Duane Payne	Councilman
	Laurie Kilburn	Deputy Town Clerk
	Julie Cecchini	Assessor

**Those Present:** Gabrielle Barone

The meeting was called to order by Supervisor Napoli at 7:10 PM with the reciting of the pledge of allegiance.

**ACCEPT AGENDA:**

Supervisor Napoli asked for a motion to accept the agenda for the May 19, 2025 meeting. The motion was offered by Councilman Toussaint and seconded by Councilman Barber.

Motion Carried:        5 Ayes                                0 Nays

**APPROVE MINUTES:**

Supervisor Napoli asked for a motion to accept the minutes of the April 21, 2025 meeting as presented. The motion was offered by Councilwoman Woodruff and seconded by Councilman Toussaint.

Motion Carried:        5 Ayes                                0 Nays

**COMMUNICATIONS**

- A.** Allied Financial: Request to approve 2024 audit, Management Representation Letter and Engagement Letter
- B.** FEMA: New ordinance requirement for National Flood Insurance. New maps and requirement for National Flood Insurance Program
- C.** County Fire/EMS study.

**DATE OF NEXT MEETINGS**

- A.** Work Session: June 10, 2025 at 7PM, Town Hall
- B.** Town Board Meeting: June 16, 2025 at 7PM, Town Hall

## **OLD BUSINESS**

- A. Review Personnel Manual and discuss Health Insurance waiver. Supervisor Napoli will discuss with Attorney Bogan to write resolution and review again at June meeting.

## **NEW BUSINESS**

### **RESOLUTION NO. 34 – 05/19/2025**

**RESOLUTION: LOCAL LAW #1 OF 2025: A LOCAL LAW TO AMEND THE TOWN OF RIDGEWAY ZONING ORDINANCE TO CHANGE SEVEN PARCELS FROM RURAL RESIDENTIAL DISTRICT TO GENERAL BUSINESS DISTRICT ZONING CLASSIFICATION. THE TOWN OF RIDGEWAY'S ZONING ORDINANCE SHALL BE AMENDED AS FOLLOWS: THE FOLLOWING PARCELS SHALL BE REMOVED FROM THE RURAL RESIDENTIAL DISTRICT ZONING CLASSIFICATION AND ADDED TO THE GENERAL BUSINESS ZONING CLASSIFICATION: 48.-2-12, 48.-2-13, 48.-2-42, 48.-2-14.231, 48.-2-14.221, 48.-2-1, AND 48.-2-10. THE ZONING MAP SHALL BE AMENDED TO REFLECT SAID CHANGE OF THESE SEVEN PARCELS.**

Offered by Councilman Barber who moved its adoption.  
Seconded by Councilman Payne.

Adopted:                      5 Ayes                      0 Nays

Resolved to approve Local Law #1 of 2025.

### **RESOLUTION NO. 35 – 05/19/2025**

**RESOLUTION: APPROVE 2024 AUDIT FROM ALLIED FINANCIAL, MANAGEMENT REPRESENTATION LETTER AND ENGAGEMENT LETTER. AUTHORIZE SUPERVISOR TO SIGN.**

Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilwoman Woodruff.

Adopted:                      5 Ayes                      0 Nays

Resolved to approve 2024 audit from Allied Financial, Management Representation Letter and Engagement Letter and authorize Supervisor to sign.

## OTHER BUSINESS:

### A. Fire Company Report for April:

None received

### B. Department and County Legislator Reports:

**Town Clerk:** Deputy Town Clerk Kilburn reported that taxes are done and turned over to the County. We collected about \$8500.00 in penalties which will stay with the Town. Orleans County Tourism brought materials including, dining guides, fishing maps, bike trails, and brochures listing events to celebrate Orleans County Bicentennial. We are still receiving many requests for marriage transcripts due to the enhanced license changes. Dog licenses and fishing licenses also increasing as we head into the summer months.

**Assessor:** Assessor Cecchini reported that the tentative roll is submitted and on the website. Grievance day will be on Tuesday, May 27, 2025 from 4-8 PM.

**Legislator:** Not present

### C. Councilman Report:

**Councilman Payne:** nothing to report

**Councilman Toussaint:** nothing to report

**Councilwoman Woodruff:** Councilwoman Woodruff was happy to report that the banners for Hometown Heros will be picked up this week to be put up. There are 43 banners this year.

**Councilman Barber:** nothing to report

**Supervisor Napoli:** Supervisor Napoli stated that he received a call from St. Mary's regarding the issue of potholes in the alley. He sent them to the Village of Medina to report the issue. Supervisor Napoli spoke with Mayor Sherman who stated that they plan to repave the entire street, not just fill potholes. It is planned to be done this week.

### D. Pay Bills:

Supervisor asked for a motion to pay the bills as presented:

A- General Townwide	\$12,297.98
B- General Outside Village	\$3,756.77
DA- Highway Townwide	\$3,035.81
DB- Highway-Outside Village	\$17,543.25
SL- Knowlesville Light District	\$333.17
SS- Knowlesville Sewer	\$194.36

SW- Water Improvement Areas      \$23,132.59

Total Abstract:      \$60,295.93

Offered by Councilman Toussaint, seconded by Councilman Payne

Motion carried:      5 Ayes      0 Nays

#### OPEN SESSION: QUESTIONS, PUBLIC COMMENT

Supervisor Napoli asked for any questions or comments.

Gabrielle Barone stated that the Town of Shelby will be doing a resolution for the DOT to reevaluate the Bates Road and Route 31A corridor due to an increase in traffic from the local businesses. Many of them are expanding and it is expected that new businesses will be coming to the area as well, which causes concerns regarding traffic flow. She asked that the Town of Ridgeway consider writing a supporting resolution also requesting the DOT to reevaluate these areas.

As there was no further business, Supervisor Napoli asked for a motion to adjourn. The motion was offered by Councilwoman Woodruff and seconded by Councilman Barber.

The meeting was adjourned at 7:51 PM.

Respectfully Submitted,

Laurie Kilburn  
Deputy Town Clerk