

**TOWN OF RIDGEWAY
TOWN BOARD MEETING
MONDAY MAY 21, 2018 -7:00 P.M.**

The regular board meeting was called to order by Supervisor Napoli at 7:00 P.M. at the Town Hall, Medina, NY.

Those Officers Present:	Brian Napoli	Supervisor
	Jeffrey Toussaint	Councilman
	Sarah Fisher	Councilwoman
	David Stalker	Councilman
	Mary Woodruff	Councilwoman

Others:	Daniel Wolfe	Code Enf. Officer
	Katherine Bogan	Attorney
	Karen Kaiser	Town Clerk
	Jacob Bensley	Student
	Toby Kiebala	Student
	Alexis Adams	Student
	Madison Reese	Student
	Devin Hogan	Student
	Jacob Houseman	Student

PLEDGE OF ALLEGIANCE

RESOLUTION NO. 48-05/21/2018

RESOLUTION TO ACCEPT AGENDA

Offered by Councilwoman Fisher, who moved its adoption.
Seconded by Councilman Toussaint.

Adopted: **4 ayes** **0 nays**

RESOLUTION NO.49-05/21/2018

**RESOLUTION TO APPROVE MINUTES
OF APRIL 6, 2018 TOWN BOARD
MEETING**

Offered by Councilwoman Woodruff, who moved its adoption.

Seconded by Councilman Toussaint.

Resolved to approve minutes of April 6, 2018 Town Board Meeting.

Adopted: 4 ayes 0 nays

COMMUNICATIONS:

- A. Traffic Diversion Proceeds: \$4,243.61.
- B. Chatfield Engineers, Marshall Road, Preliminary Engineering Service Proposal.
- C. Chatfield Engineers, WD#15 Preliminary Cost Estimate.
- D. Senior Citizens of Western New York, 50th Anniversary celebration, June 9, 2018 12-3 PM all invited.
- E. Cheryl Sills: Letter of Retirement, November 2018
- F. Ag and Market: Animal Control inspection reports.

DATE OF NEXT MEETINGS

- A. June 12,2018 Work Shop 7P.M. Ridgeway Town Hall
- B. June 18,2018 Town Board Meeting 7P.M. Ridgeway Town Hall

OLD BUSINESS

- A. WD#14 –application is back on track

NEW BUSINESS

RESOLUTION NO. 50-05/21/2018

RESOLUTION TO APPROVE
PRELIMINARY ENGINEERING
SERVICE PROPOSAL FROM
CHATFIELD ENGINEERS: \$1,510.00.
AUTHORIZES SUPERVISOR TO SIGN.

Offered by Councilman Stalker, who moved its adoption.
Seconded by Councilman Toussaint.

Resolved to approve the Preliminary engineering service proposal from Chatfield Engineers: \$1510.00 and authorize the Supervisor to sign.

Adopted: 4 ayes 0 nays



CHATFIELD ENGINEERS, P.C. • 2800 Dewey Avenue • Rochester, New York 14616
(585) 227-6040 • Fax (585) 227-4233

April 24, 2018

CE Proposal #18-608

Supervisor Brian Napoli and
Town Board Members
Town of Ridgeway
410 West Avenue
Medina, NY 14103

RE: Town of Ridgeway Marshall Road Water Main Canal Crossing
Preliminary Engineering Service Proposal

Dear Brian and Town Board Members:

We are pleased to provide you with a Proposal for the preparation of the Preliminary Engineering Services for the Marshall Road Water Main Canal Crossing Project.

Background: The project consists of the preparation of a Preliminary Engineering Report associated with the water main canal crossing on Marshall Road, connection to the existing water main approximately 500 linear feet north of the Canal and the replacement of existing water main south of the Canal to NYS Route 31E. The approximate length of water main installation is 1,700 linear feet.

This Preliminary Engineering Report will be prepared in support of a grant application to be prepared by others and will be completed in accordance with the requirements of the funding agencies.

Scope of Work: We propose to complete the following Scope of Services on your behalf:

1. Preparation of the Preliminary Engineering Report, including Cost Estimates & a Hydraulic Analysis.
2. Coordination with the Town, Town Attorney, and Grant Writer.
3. Attendance at a Public Hearing.

Deliverables: The following represents the deliverables that are intended for this phase of the project:

- Preparation of the Preliminary Engineering Report, including Cost Estimates & a Hydraulic Analysis.
- Attendance at a Public Hearing.

Assumptions: The Town will investigate potential funding sources for completion of this project.

Project Schedule: We are in a position to begin this Project immediately upon your authorization and will provide the deliverables within 45 days from your authorization.

Fees and Terms: We propose to complete the Preliminary Engineering Report for a Lump Sum Amount of \$1,510.

These fees include direct expenses such as first-class mailing, local mileage and internal printing costs.

Items Excluded in this Proposal: The following items are excluded:

- Permit fees, approval fees or license fees.
- Laboratory testing fees.
- Design and Construction Phase Engineering Services.
- Grant Writing and Grant Administration.
- Environmental Review Services

Upon your review, should you have any questions, please do not hesitate to call.

Sincerely,

Paul R. Chatfield, P.E.

Acceptance/Authorization:

Chatfield Engineers, P.C. is hereby authorized to proceed with the services described herein.

Accepted this 21 day of MAY, 2018

Print Name: BRIAN NAPOLI

Signature: Brian Napoli

Title: SUPERVISOR

Copies by Email Only to:

- Karen Kaiser, Town Clerk
- Mark Goheen, Town Highway Superintendent
- Kathy Bogan, Town Attorney
- Barbara Johnston, Labela Associates



RESOLUTION NO. 51:05/21/2018

**RESOLUTION TO SEND A
LETTER OF THANKS TO BOY
SCOUT TROOP 28 FOR
CLEANING THE NORTH SIDE
OF THE CANAL, ROUTE 63.**

**Offered by Councilwoman, who moved its adoption.
Seconded by Councilman Toussaint.**

**Resolved to send a letter of thanks to Boy Scout Troop 28 for cleaning the North side of
the Canal, Route 63.**

Adopted: 4 ayes 0 nays

RESOLUTION NO. 52-05/21/2018

**RESOLUTION TO ACCEPT THE
LETTER OF RETIREMENT WITH
REGRET AND THANKS FROM
CHERYL SILLS WATER CLERK**

**Offered by Councilman Toussaint, who moved its adoption.
Seconded by Councilwoman Fisher.**

**Resolved to accept the letter of retirement with regret and thanks from Cheryl Sills Water
Clerk .**

Adopted: 4 ayes 0 nays

RESOLUTION NO.-53-05/21/2018

**RESOLUTION TO APPROVE THE
REVISED AGREEMENT FOR
CHIPS MONIES. ALL
BOARD MEMBERS TO SIGN**

**Offered by Councilwoman Woodruff, who moved it to its adoption.
Seconded by Councilman Stalker.**

**Resolved to approve the revised agreement for CHIPS monies, all Board members to
sign.**

Adopted: 4ayes Onays

AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS

AGREEMENT between the Town Superintendent of the Town of Ridgeway,
Orleans County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$ 312,838.14 shall be set aside to be expended for primary work and general repairs upon 47.5 miles of town highways, including sluices, culverts and bridges

2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of town highways:
 - (a) On the road commencing at Bates Rd @ 104 and leading to South of 3330 Bates Rd, a distance of 1.5 miles, there shall be expended not over the sum of \$ 60,000
 Type Top Width of traveled surface 20'
 Thickness _____ Subbase _____

 - (b) On the road commencing at Mill Rd @ County line and leading to Rt-63, a distance of 4.12 miles, there shall be expended not over the sum of \$ 60,000
 Type Chip Seal Width of traveled surface 20'
 Thickness _____ Subbase _____

 - (c) On the road commencing at _____ and leading to _____, a distance of _____ miles, there shall be expended not over the sum of \$ _____
 Type _____ Width of traveled surface _____
 Thickness _____ Subbase _____

Amend for CHIPs increase

Executed in duplicate this 21 day of May, 2018

Brian Napoli
Supervisor
J. J. Tomasi
Councilman
Sarah E. Fisher
Councilman
Mary Woodruff
Councilman

 County Superintendent of Highways

Dud in Stitt
Councilman

Councilman

Councilman

Councilman
Mary J. [Signature]
 Town Superintendent

NOTE: This Agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. Both copies must be approved by the County Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office. **COPIES DO NOT HAVE TO BE FILED IN ALBANY.**

**NEW YORK STATE
DEPARTMENT OF TRANSPORTATION
Consolidated Local Street & Highway Improvement Program (CHIPS), Local PAVE-N & Extreme Winter Recovery (EWR)
2018-19 Enacted Budget**

County	Municipality	2018-19 CHIPS Apportionment 438,097,000.00	2018-19 PAVE NY Apportionment 100,000,000.00	2018-19 Extreme Winter Recovery Apportionment 65,000,000.00	2018-19 CHIPS + PAVE NY + EWR Apportionments 603,097,000.00
Orleans	County of Orleans	1,285,261.50	293,379.50	187,848.85	1,766,489.85
Orleans	Town of Albion	61,283.46	13,988.45	11,358.65	86,630.56
Orleans	Town of Barre	154,431.74	35,248.67	29,350.32	219,030.73
Orleans	Town of Carlton	123,270.37	28,136.29	23,294.95	174,701.61
Orleans	Town of Clarendon	106,341.75	24,272.31	20,219.33	150,833.39
Orleans	Town of Gaines	40,268.39	9,191.47	7,462.27	56,922.13
Orleans	Town of Kendall	66,309.03	15,135.70	12,009.07	93,453.80
Orleans	Town of Murray	72,309.69	16,505.15	13,425.50	102,240.34
Orleans	Town of Ridgeway	117,596.22	26,842.01	21,965.91	166,404.14
Orleans	Town of Shelby	111,986.00	25,560.80	21,181.88	158,728.68
Orleans	Town of Yates	89,033.72	20,322.41	16,529.34	125,885.47
Orleans	Village of Albion	99,818.16	22,781.18	18,234.09	140,833.43
Orleans	Village of Holley	26,933.82	6,146.90	4,777.31	37,858.03
Orleans	Village of Lyndonville	17,370.62	3,964.43	3,165.37	24,500.42
Orleans	Village of Medina	138,454.38	31,598.90	25,172.09	195,225.37
		2,510,668.85	573,074.17	415,994.93	3,499,737.95

OTHER BUSINESS:

Fire Company Report: (Read by Councilwoman Fisher)



Ridgeway Volunteer Fire Company, Inc.

11392 Ridge Road

PO Box 816

Medina, NY 14103-0816

E-mail: ridgewayfiredept@rochester.rr.com

Web Site: ridgewayfire.org

Fax # (585) 798-5350

Station #1 (585) 798-2076

Monthly Alarm Report
April 2018

Structure Fires	0	Vehicle Fires	0
Grass Fires	0	M.V.A.	1
E.M.S.	7	Haz. Conditions	14**
Automatic Alarms	2	Mutual Aid	0
False Alarm	0	Trash Fires	0
		Total Alarms	24

Report Prepared By
Chief Woodward

** Calls were high due to wind and rain storm.

Town Clerk: Town and County Taxes have been turned over to the County. Kaiser Also commented on how nice it was to see all the departments working together.

Code Enforcement: Dan Wolfe stated that he is working on inspections, wrote 12 violation letters, also working on motor vehicle repair shop permits.

Highway: Is at highway school.

ATTORNEY: Kathy addressed Brian in regards to his question to her as to whether the Town of Hartland could raise their water supply rates to the Town of Ridgeway since we had a water supply contract. Attorney Bogan stated that due to the language of the contract they could.

Bogan further stated that the Town had still not received the Annual Audit Report from Amato Fox and stated that we asked for over a month ago, and that it is needed for the BAN that is coming up soon. Bogan asked Brian to please contact them and ask that they Speed it along.

ASSESSOR: Trisha is excused due to updates.

LEGISLATOR: Lynn Johnson was absent.

BOARD REPORTS

Councilwoman Sarah Fisher: June 18 the Ridgeway Fire Department will be hosting their annual Father's Day BBQ. Fisher further stated the Fire Department's gun raffle was a success raising \$ 5767.00. The Fire Department also host a charity event for Karole Palmer, which seemed to be a big success. The Fire Department is also looking into the Purchase of a new pumper truck.

Councilman Toussaint: Jeff directed a question to Code Office Wolfe asking if he was Aware that the problem race track on Horan run was up and running again as he had received a complaint that it was up and running bigger and better than before. Jeff asked that violation letters be written and Dan agreed stating that he would look into it and do what he could.

Councilman Toussaint further stated that the Summer Rec Program was gearing up and although we had lost Kayla Evans, they had interviewed three candidates that made it

very hard to make a decision, but they had and Chelsea Evoy would be the new director. Toussaint also stated that the budget would had to reflect the growing need to keep qualified help. Councilman Stalker asked Toussaint if there were any way to get some of the local businesses to help as sponsors, and councilman Toussaint stated that it was a possible solution and something worth looking into.

Councilwoman Woodruff: Mary stated that upon her return she was pleased to see that The Town Clerks office was rearranged and was looking very clean and crisp.

Councilman Stalker: Dave stated that he had attended the Western Regional Comprehensive study meeting and that something needed to be done as they didn't have Enough for a quorum at the last meeting, further stating that the Village of Medina and Lyndonville continue to be absent and unrepresented at the meetings. Stalker suggested that the chairman needed to make some phone calls to get better attendance.

Code Enforcer Wolfe: Dan stated that the Zoning Board had a couple of Area variance requests, and that the Planning Board had a couple of sign permit applications.

At this time the Supervisor asked the audience if there were any questions. Devin Hogan asked what it was that Councilman Stalker was speaking about. Councilman Stalker and Supervisor Napoli explained the Comprehensive Report And why it was necessary.

As there were no further comments or questions, the Supervisor asked for a motion to pay the bills.

RESOLUTION NO.54-05/21/2018

RESOLUTION TO PAY
BILLS

Offered by Councilman Toussaint, who moved its adoption.
Seconded by Councilwoman Fisher.

Resolved to pay the bills as presented.

PREPAID ABSTRACT	\$ 15,577.43
ABSTRACT	\$
TOTAL ABSTRACT	\$ 85,383.08

Adopted:

4 ayes

0 nays

ADJOURNMENT

As there was no further business to discuss, a motion was made to adjourn the meeting at 7:30 P.M. by Councilman Stalker and seconded by Councilwoman Woodruff.

Town of Ridgeway,

Karen L. Kaiser
Town Clerk