

TOWN OF RIDGEWAY  
SPECIAL TOWN BOARD MEETING  
THURSDAY, MAY 29, 2014

The Town Board meeting was called to order by Supervisor Napoli at 2:00 P.M. at the Town Hall, Medina, NY.

Those Officers Present:	Brian Napoli	Supervisor
	Jeffrey Toussaint	Councilman(Abs. Excused)
	Paul Blajszczak	Councilman
	Mary Woodruff	Councilwoman
	David Stalker	Councilman

Others:	Barbara J. Klatt	Town Clerk
	Karen Kaiser	Deputy Clerk

PLEDGE OF ALLEGIANCE

RESOLUTION NO. 74 – 5/29/14

RESOLUTION TO ACCEPT  
AGENDA DATED MAY 29, 2014

Offered by Councilman Stalker, who moved its adoption.  
Seconded by Councilman Blajszczak.

Resolved to accept agenda dated May 29, 2014 as presented.

Adopted:	4 ayes	0 nays
----------	--------	--------

RESOLUTION NO. 75 – 5/29/14

RESOLUTION TO ADOPT  
REVISED CODE OF ETHICS  
FOR TOWN OF RIDGEWAY

Adopted:	4 ayes	0 nays
----------	--------	--------

As there was no discussion on revising the “Code of Ethics” for the Town of Ridgeway, the Town Board meeting was adjourned at 2:07 P.M. by Councilman Stalker and seconded by Councilwoman Woodruff.

Town of Ridgeway,

Barbara J. Klatt  
Town Clerk

**Code of Ethics**  
**Town of Ridgeway**  
**Orleans County**  
**New York**

Revised: May 29, 2014

Pursuant to the provisions of Article 18 of the General Municipal Law of the State of New York, and after Public Hearing upon notice given, it is hereby enacted and ordained by the Town Board of the Town of Ridgeway, Orleans County, New York, as follows:

19-1. Pursuant to the provisions of section 806 of the General Municipal Law, The Town Board of the Town of Ridgeway, Orleans County, New York, recognizes that there are rules of ethical conduct for the public officers and employees which must be observed if a high degree of moral conduct is to be obtained and if public confidence is to be maintained in our unit of local government. It is the purpose of this ordinance to promulgate these rules of ethical conduct for the officers and employees of the Town of Ridgeway, Orleans County, New York. These rules shall serve as a guide for official conduct of the officers and employees of the Town of Ridgeway, Orleans County, New York. The rules of ethical conduct of this ordinance as adopted, shall not conflict with, but shall be in addition to any prohibition of Article 18 of the General Municipal Law or any other general or special law relating to ethical conduct and interest in contracts of municipal officers and employees.

**19-2. Definition.**

- (a) **"Municipal Officer or employee"** means an officer or employee of the Town of Ridgeway, Orleans County, New York, whether paid or unpaid, including members of any administrative board, commission or other agency thereof. No person shall be deemed to be a municipal officer or employee solely by reason of being a volunteer fireman or civil defense volunteer, except a Chief Engineer or Assistant Chief Engineer.
- (b) **"Interest"** means a pecuniary or material benefit accruing to a municipal officer or employee unless the context otherwise requires .

**19-3. Standard of Conduct.** Every officer or employee of the Town of Ridgeway, Orleans County, New York, shall be subject to, and abide by, the following standards of conduct:

- (a) **Gifts.** They shall not directly, or indirectly, solicit any gift or accept or receive any gift having a value of Seventy-five and no/100 (\$75.00) Dollars or more, whether in the form of money, services, loan, travel, entertainment, hospitality, thing or promise, or any other form, under circumstances in which it could be reasonably be inferred that the gift was intended to influence them in the performance of their official duties or was intended as a reward for any official action on their part.
- (b) **Confidential Information.** They shall not disclose confidential information acquired by them in the course of their official duties or use such information to further their personal interest.
- (c) **Representation before one's own agency.** They shall not receive, or enter into any agreement, expressed or implied, for compensation for services to be rendered in relation to any matter before any municipal agency of which they are an officer, member or employee, or of any municipal agency over which they have jurisdiction or in which they have the power to appoint any member, officer or employee.
- (d) **Representation before any agency for a contingent fee.** They shall not receive, or enter into any agreement expressed or implied , for compensation for services to be rendered in relation to

any matter before any agency of their municipality, whereby their compensation is to be dependent or contingent upon any action by such agency with respect to such matter, provided that this paragraph shall not prohibit the fixing, at any time of fees based upon reasonable value of services rendered.

- (e) **Disclosure of interests in legislation.** To the extent that they know thereof, a member of the Town Board of the Town of Ridgeway, Orleans County, New York and any officer or employee of the Town of Ridgeway, Orleans County, New York, whether paid or unpaid, who participates in discussion or gives official opinion to the Town Board of the Town of Ridgeway, Orleans County, New York on any legislation before the said Town Board of the Town of Ridgeway, Orleans County, New York shall publicly disclose on the official record the nature and extent of any direct, or indirect, financial or other private interest they have in such legislation.
- (f) **Investments in conflict with official duties.** They shall not invest or hold any investment, directly or indirectly in any financial, business, commercial or other private transaction, which creates a conflict of interest with their official duties.
- (g) **Private employment.** They shall not engage in, solicit, negotiate for, or promise to accept private employment or render services for private interests when such employment or service creates a conflict with, or impairs the proper discharge of official duties.
- (h) **Future employment.** They shall not, after the termination of services or employment with such municipality, appear before any board or agency of the Town of Ridgeway, Orleans County, New York, in relation to any case, proceeding or application in which he personally participated during the period of his service or employment which was under his active consideration.
- (i) **Political Party position.** Repealed/deleted by Board resolution May 29, 2014.

19-4. **Claims.** Nothing herein shall be deemed to bar or prevent the timely filing by a present or former municipal officer or employee of any claim, account, demand or suit against the Town of Ridgeway, Orleans County, New York, or any agency thereof on behalf of himself or any member of his family arising out of any personal injury or property damage, or for any lawful benefit authorized or permitted by law.

- (a) **Nepotism.** No person who is related by blood or marriage to any elected official of the Town of Ridgeway shall be employed by the Town except upon approving vote of four (4) of the five (5) members of the Town Board.

19.5. **Distribution of this Code of Ethics.** The Supervisor of the Town of Ridgeway, Orleans County, New York, shall cause a copy of this Code of Ethics to be distributed to every officer and employee of the said Town of Ridgeway, Orleans County, New York, within thirty (30) days after the effective date of this ordinance. Each officer and employee elected or appointed thereafter shall be furnished a copy before entering the duties of their office or employment.

19.6. **Penalties.** In addition to any penalty contained in any other provisions of law, any person who shall knowingly and intentionally violate any of the provisions of this Code, may be fined, suspended, or removed from office or employment, as the case may be, in the manner provided by law.

19.7. **Effective date.** This ordinance shall take effect immediately.

**Code of Ethics**

**Town of Ridgeway**

**Orleans County**

**New York**

Pursuant to the provisions of Article 18 of the General Municipal Law of the State of New York, and after Public Hearing upon notice given, it is hereby enacted and ordained by the Town Board of the Town of Ridgeway, Orleans County, New York, as follows:

19-1. Pursuant to the provisions of section 806 of the General Municipal Law, The Town Board of the Town of Ridgeway, Orleans County, New York, recognizes that there are rules of ethical conduct for the public officers and employees which must be observed if a high degree of moral conduct is to be obtained and if public confidence is to be maintained in our unit of local government. It is the purpose of this ordinance to promulgate these rules of ethical conduct for the officers and employees of the Town of Ridgeway, Orleans County, New York. These rules shall serve as a guide for official conduct of the officers and employees of the Town of Ridgeway, Orleans County, New York. The rules of ethical conduct of this ordinance as adopted, shall not conflict with, but shall be in addition to any prohibition of Article 18 of the General Municipal Law or any other general or special law relating to ethical conduct and interest in contracts of municipal officers and employees.

**19-2. Definition.**

- (a) **"Municipal Officer or employee"** means an officer or employee of the Town of Ridgeway, Orleans County, New York, whether paid or unpaid, including members of any administrative board, commission or other agency thereof. No person shall be deemed to be a municipal officer or employee solely by reason of being a volunteer fireman or civil defense volunteer, except a Chief Engineer or Assistant Chief Engineer.
- (b) **"Interest"** means a pecuniary or material benefit accruing to a municipal officer or employee unless the context otherwise requires .

**19-3. Standard of Conduct.** Every officer or employee of the Town of Ridgeway, Orleans County, New York, shall be subject to, and abide by, the following standards of conduct:

- (a) **Gifts.** They shall not directly, or indirectly, solicit any gift or accept or receive any gift having a value of Seventy-five and no/100 (\$75.00) Dollars or more, whether in the form of money, services, loan, travel, entertainment, hospitality, thing or promise, or any other form, under circumstances in which it could be reasonably be inferred that the gift was intended to influence them in the performance of their official duties or was intended as a reward for any official action on their part.
- (b) **Confidential Information.** They shall not disclose confidential information acquired by them in the course of their official duties or use such information to further their personal interest.
- (c) **Representation before one's own agency.** They shall not receive, or enter into any agreement, expressed or implied, for compensation for services to be rendered in relation to any matter before any municipal agency of which they are an officer, member or employee, or of any municipal agency over which they have jurisdiction or in which they have the power to appoint any member, officer or employee.
- (d) **Representation before any agency for a contingent fee.** They shall not receive, or enter into any agreement expressed or implied , for compensation for services to be rendered in relation to

any matter before any agency of their municipality, whereby their compensation is to be dependent or contingent upon any action by such agency with respect to such matter, provided that this paragraph shall not prohibit the fixing, at any time of fees based upon reasonable value of services rendered.

- (e) **Disclosure of interests in legislation.** To the extent that they know thereof, a member of the Town Board of the Town of Ridgeway, Orleans County, New York and any officer or employee of the Town of Ridgeway, Orleans County, New York, whether paid or unpaid, who participates in discussion or gives official opinion to the Town Board of the Town of Ridgeway, Orleans County, New York on any legislation before the said Town Board of the Town of Ridgeway, Orleans County, New York shall publicly disclose on the official record the nature and extent of any direct, or indirect, financial or other private interest they have in such legislation.
- (f) **Investments in conflict with official duties.** They shall not invest or hold any investment, directly or indirectly in any financial, business, commercial or other private transaction, which creates a conflict of interest with their official duties.
- (g) **Private employment.** They shall not engage in, solicit, negotiate for, or promise to accept private employment or render services for private interests when such employment or service creates a conflict with, or impairs the proper discharge of official duties.
- (h) **Future employment.** They shall not, after the termination of services or employment with such municipality, appear before any board or agency of the Town of Ridgeway, Orleans County, New York, in relation to any case, proceeding or application in which he personally participated during the period of his service or employment which was under his active consideration.
- (i) **Political Party position.** Repealed/deleted by Board resolution May 29, 2014.

19-4. **Claims.** Nothing herein shall be deemed to bar or prevent the timely filing by a present or former municipal officer or employee of any claim, account, demand or suit against the Town of Ridgeway, Orleans County, New York, or any agency thereof on behalf of himself or any member of his family arising out of any personal injury or property damage, or for any lawful benefit authorized or permitted by law.

- (a) **Nepotism.** No person who is related by blood or marriage to any elected official of the Town of Ridgeway shall be employed by the Town except upon approving vote of four (4) of the five (5) members of the Town Board.

19.5. **Distribution of this Code of Ethics.** The Supervisor of the Town of Ridgeway, Orleans County, New York, shall cause a copy of this Code of Ethics to be distributed to every officer and employee of the said Town of Ridgeway, Orleans County, New York, within thirty (30) days after the effective date of this ordinance. Each officer and employee elected or appointed thereafter shall be furnished a copy before entering the duties of their office or employment.

19.6. **Penalties.** In addition to any penalty contained in any other provisions of law, any person who shall knowingly and intentionally violate any of the provisions of this Code, may be fined, suspended, or removed from office or employment, as the case may be, in the manner provided by law.



19.7. **Effective date.** This ordinance shall take effect immediately.